Motor Carrier Safety Administrative Hearing Request

(Please type or print)

(NOTE: This Form must be completed and emailed, faxed or placed in the mail with 25 days of the date the Notice of Violation was sent)

Date of Request: __________________________

Commercial Vehicle Examination Report Number: __________________________

Motor Carrier: ____________________________[DOT#____________________]

Person making request: ____________________________Phone Number: ____________________________

(Please use the Notice of Violation sent to you from the Oklahoma Highway Patrol - Troop S to complete the following Sections. Only those Out-of-Service violations which a Civil Penalty has been assessed may be challenged.)

SECTION I

The Motor Carrier ADMITS the following Out-of-Service Violations listed on the Notice of Violation, and understands that these violations will not be heard by the Administrative Hearing Officer. The Motor Carrier further understands that by ADMITTING to the following Out-of-Service Violations the civil penalty listed for the individual violation on the Notice of Violation will be owed to the State of Oklahoma, Department of Public Safety, Troop S.

ADMITTED OUT-OF-SERVICE VIOLATIONS (Please list by Violation Number - example. 393.25F)

_________________________ ________________ __________________________

_________________________ ________________ __________________________

SECTION II

The Motor Carrier CHALLENGES the following Out-of-Service Violations listed on the Notice of Violation, and understands that these violations will be heard by the Hearing Officer at the Administrative hearing.

CHALLENGED OUT-OF-SERVICE VIOLATIONS (Please list by Violation Number - example. 393.25F)

_________________________ ________________ __________________________

_________________________ ________________ __________________________

Please email to: or fax to: or mail to:

lduncan@dps.state.ok.us (405) 702-0819 OHP Troop S

Attn: Lesli Duncan

200 NE 38th Terrace

Oklahoma City, OK 73105

DPS version 1.0 (05-27-14)