March 24, 2014

To all Certified Driver Education Instructors,

With the passage of HB 2367, 2012 legislation, all certified driver education instructors, who are employed by any school district or a certified commercial driver training school, are eligible to apply to become a designated examiner (DE) for the Department of Public Safety (DPS). These designated examiners will be authorized to administer the skills portion of the driving exam to anyone that has not previously been a student of the designated examiner and who has met the requirements of OAC 595:10-11.9.

DPS will be responsible for conducting the training for these designated examiners. The training will consist of the same curriculum that the DPS Examiners are taught. The dates for the training will be Monday, April 7 through April 11, 2014, beginning at 9:00 A.M., at the Department of Public Safety Robert E. Lester Training Center, 3600 N. Martin Luther King Blvd. Oklahoma City, OK. It is located within the Department of Public Safety complex.

We will be accepting applications for designated examiners beginning at 8:00 A.M. on Monday, March 31, 2014. All applications will be either scanned and emailed to desexaminer@dps.state.ok.us or faxed to 405-419-2197. We will not accept applications by mail or reservations over the phone. This class will be limited to the first 12 applications received and will be based on the date and time stamp. To make it fair, only one (1) application for a DE per school will be accepted unless we do not have 12 people applying from individual schools. If that is the case, we will start back at the first applications received according to the date and time stamp and fill in the class in the order they were received until we get to 12 people. If you are selected for this training class, you will be notified along with further information on the training and other requirements.

The fee for this training is $1,000 and will be due prior to the first day of training. Anyone who has not paid the fee prior to the class starting will not be allowed to attend this session. As set in O.S. § Title 47 Chapter 110 Section D 3, your renewal fee will be $500 due at the end of each calendar year (December 31, 2014). If you have any additional questions about this program, you may call the Driver License Services Division at (405) 425-7745.

Jeff Hawkins, Director
Driver License Services Division

Attachments:  O.S. § 47-6-110 D. 3
             DE application